

Bruchim haBa'im ~ Welcome Aboard!

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Student Enrollment Form, 2010 – 2011 / 5771

Name of Child: _____ Grade: ____ Birthdate: _____

Full Hebrew Name: (ie: Gabriel ben Abraham v Sarah) _____

Name and location of public/private school: _____

- Afternoon Religious School & Shabbat Morning Program
- Afternoon Religious School **Immersion** Classes & Shabbat Morning Program
- Only Shabbat Morning Program (for students attending Jewish day schools only)
- Kol High (8th-12th grade) Tuesday Night Program

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Contact Information:

Parent or Guardian 1

Full Name: _____

Parent 1 Address: _____

Parent 2 email: _____ Cell: _____

Phone (day) _____ Phone (eve) _____

Parent or Guardian 2

Full Name: _____

Parent 2 Address: _____

Parent 2 email: _____ Cell: _____

Phone (day) _____ Phone (eve) _____

Mailing Address:

- Same as shown in synagogue membership list
- Update my address information above
- Use the alternate mailing address above

If parents live apart, to whom shall we send mailings? [] both parents [] Mother [] Father

Signature _____

Signature _____

EXPECTATIONS FOR ALL STUDENTS

If you have any concerns about meeting these program expectations, please speak with Rabbi Laurie Matzkin, Director of Lifelong Learning.

1. At least 80% program attendance by each child with timely arrivals.
2. Parent PTA-KESHER involvement by each family (see below).
3. Both Torah for Tots and the K-2 Family Service require parents to accompany children.
4. I have read all the information and agree to all the programs and expectations as outlined in this registration packet.

I agree to all of the above: _____

Youth Education Fee Worksheet

Name of Child _____ Grade _____ Name of Child _____ Grade _____
 Name of Child _____ Grade _____ Name of Child _____ Grade _____

Please circle applicable fees and enter the total at the bottom:

Program/Class	Fee per child (Kol Emeth members)	Fee per child (community members)	Number of children	Total
1 Weekday plus Shabbat, K-2 nd Grade	\$720	\$1020		
2 Weekdays plus Shabbat, K-2 nd Immersion	\$1115	\$1415		
2 Weekdays plus Shabbat, 3 rd – 4 th Grade	\$1115	\$1415		
2 Weekdays plus Shabbat, 5 th – 7 th Grade	\$1115	N/A (KE membership required)		
Shabbat Morning only, K-4 th Grade (Day School Students Only)	\$440	\$740		
Shabbat Morning, 5 th -7 th Grade (Day School Students Only)	\$440	N/A (KE membership required)		
8 th Grade and Kol High Program (includes dinner fee and 1-2 hours of class)	\$635	\$685		

Kadima youth group annual membership (optional, 4 th -8 th grades) **	\$20	\$20		
USY youth group annual membership (optional, 9 th -12 th grades) **	\$45	\$45		

** Kol Emeth's Youth Groups are supported by United Synagogue of Conservative Judaism. Monthly events include Shabbat dinners, movie nights, fundraisers, holiday programs, and fun local attractions. Older groups are eligible for regional weekend retreats and leadership opportunities. Sign up your child for a year of fun, social, educational, and charitable Jewish activities.

Subtotal: _____

Multiple Student Discount, \$50 each after first child:

Discount: _____

Total Amount Due with Registration:

--

Please bill my Visa MasterCard

Name as it appears on card: _____

Card number: _____ Expiration Date: _____

Signature _____

Payment Details:

- ❖ Fees are due upon registration. Registration cannot be processed without payment.
- ❖ Financial assistance and payment plans are available. Contact Yvonne Boxerman, Executive Director.
- ❖ Your synagogue financial account must be current to process registration. If you are unsure if your account is current, please contact Olga Sokhor, Accounting Specialist.

VOLUNTEERING WITH THE KOL EMETH PTA-KESHER

Each Religious School and Kol Shabbat family automatically becomes a member of the Kol Emeth PTA-Kesher upon enrollment. KESHER means “connection.” Parents are the connection between the student experience and the organizational structure of the school. The mission of the PTA-KESHER is to help create an inclusive, socially connected community of families that dedicates time and energy to support excellent youth education and Kol Emeth. The primary function of the grade-based PTA-KESHER model is to provide support (logistical, financial, organizational, energetic) to the teachers and the school administration throughout the year. All families are expected to play a role in supporting in the PTA-KESHER and in strengthening this important connection.

Each grade will appoint 1-2 PTA-KESHER **Room Parents** for the year, whose primary responsibilities include:

1. Formulating, maintaining and distributing a class roster.
2. Coordinating with teachers/ administration for field trips and off-site activities.
3. Initiating class-based community-building activities, such as potlucks, Shabbat dinners, park gatherings, pool parties, havdalah and dessert, etc. *Note: These events should not necessarily be planned near Jewish holidays; rather we encourage all families to be involved with synagogue- and school-wide holiday programming.*
4. Organizing and purchasing faculty appreciation gifts after each “semester.”
5. Communicating regularly with Rabbi Matzkin and the Lifelong Learning office as the class liaison.
6. Insuring a new room parent is in place for the succeeding academic year.

Beginning this fall, a new approach to programming will be implemented that has arisen out of the NESS (Synagogue School Excellence grant) process. **Each class/grade will lead the volunteer efforts for a specific holiday event**, working with the “next-door grade” for continuity and advising by the previous year’s “expert grade.” The synagogue staff, specifically the Lifelong Learning office, will partner with the grade leaders and direct the planning process. For 2010-2011, grade-based leadership responsibilities are assigned as follows:

Sukkot school-wide program	1 st /2 nd grade (Immersion + Traditional)
Tu b’Shvat seders	Kindergarten (Immersion + Traditional)
Pesach activities	3 rd grade
Chanukah party	6 th /7 th grades
Purim carnival and Megillah festivities	4 th /5 th grades

Snack Rotation

- We also ask that each family of the weekday afternoon program participate in **snack rotation for 2 sessions per year, once to purchase and prepare, and once to simply help prepare.**
- An alphabetical schedule will be generated and publicized online.
- Each individual family has the responsibility to make alternative arrangements if you are unable to meet this requirement; please contact the Lifelong Learning office as soon as you have made this kind of scheduling change.
- Please read (and post on your fridge!) the guidelines for snack rotation, found on Page 11 of this registration packet.

(continued on next page...)

Additional Volunteer Opportunities

High Holiday Help: Keep our youth services running smoothly, prepare a celebratory snack, and insure the play areas are safe during High Holiday services. ** EVERY FAMILY IS ENCOURAGED TO CONTRIBUTE TO THESE EFFORTS. **

Fundraising: Organize events that generate supplementary income for our educational programs. This year we will be organizing a Chanukah Bazaar and a Spring Auction!

Marketing and Outreach: Spread the word for our education and holiday programs by making calls, distributing flyers around town and posting to different on-line listserves.

Snack Coordinator: Work with the Lifelong Learning Office to ensure the success of the snack process. Make reminder calls/ emails as needed, weekly or monthly.

Please prioritize your volunteer preferences: (1st choice through 5th choice)

- Room Parent
- High Holiday Help
- Fundraising
- Marketing and Outreach
- Snack Coordinator
- Other: _____

Contact the Culture and Community committee at parentkesher@kolemeth.org

A member of the Culture and Community committee or the Lifelong Learning office will contact you as your registration materials are processed to greet you and follow up with your volunteer opportunities.

If your work/ family situation makes it difficult for you to volunteer during school hours, please be in touch with Rabbi Matzkin or the Culture and Community committee to make alternative arrangements for contributing to our community.

The Parent KESHER kick-off will be part of the Religious School Opening BBQ at Mitchell Park on Thursday, Sept. 2nd.

Thank you for volunteering. We look forward to an exciting and rewarding year!

Parent/s Name _____ Email _____

Daytime Phone _____ Evening Phone _____

Children's Names:

Grades:

YOUR CHILD: SHARING THE BIGGER PICTURE WITH US

IMPORTANT: We know that the late afternoons can be challenging times for children of all ages. Knowing the background of your child's learning style helps our staff better understand his/her behavior during school. We want to support all of our students and help them have a positive experience with our school community. You know your children better than we do - please help us by sharing your perspectives and strategies for success.

This form will be given to your child's teacher(s). Please don't hesitate to contact Rabbi Laurie Matzkin, Director of Life Long Learning with any further comments or concerns that you may have.

Child's name _____ Grade _____

Child's Hebrew name _____

1. Please introduce us to your child. How would you describe him or her?
2. Is there anything we should know about your child's background in Judaic studies or Hebrew language?
3. Does your child have any learning, behavioral, or social differences of which we should be aware?
4. Are there any factors (emotional, neurological, medications, family-related, etc) that may affect your child's classroom behavior?
5. What strategies have worked at home or at school to refocus or redirect your child in challenging situations?
6. How can we help your child have a positive experience at Kol Emeth? (Particularly late in the afternoon!)
7. Is there anything else we should know about your child? Do you have any other areas of concern?

PROGRAM LISTINGS BY AGE, FROM TOTS TO TEENS

Please look below for an outline of our programs. Specific details of both the Kol Shabbat Saturday morning program and the Afternoon Religious School are arranged by grade in the following pages.

(Sign up materials are in this packet unless otherwise noted.)

Pre-School

- Torah for Tots, Shabbat Morning, 11:15am- 12:00pm
- Playcare/Babysitting, Shabbat Morning, 10:00am- 12:30pm

Kindergarten – 2nd Grade

- Afternoon Religious School, **Thursdays**, 4:15- 6:00pm
- Afternoon Religious School Hebrew Immersion Class, **Tuesdays and Thursdays**, 4:15- 6:00pm
- Kol Shabbat Family Service, Shabbat morning, 10:15- 11:00am
- Kol Shabbat Weekly Torah Portion (*Parashah*) Class, Shabbat morning, 11:15am- 12:00pm

3rd – 6th Grade

- Afternoon Religious School, Tuesdays and Thursdays, 4:15- 6:00pm
- Kol Shabbat Saturday morning program, classes and Junior Congregation, 10:00am- 12:30pm
- Junior Kadima activities beginning in 4th grade***

7th Grade

- Afternoon Religious School, Tuesdays and Thursdays, 4:15- 6:00pm
- Kol Shabbat Saturday morning program, classes and Junior Congregation, 10:00am- 12:30pm
- Haftarah Trope Class, Shabbat morning, 12:45-1:45pm
- B'nai Mitzvah Preparation with Jeff Schwarz, individual appointments
- Kadima Youth Group activities**

8th Grade

- Kol High Tuesday night teen program and dinner, Tuesday nights, 6:00-8:30pm
- Kadima Youth Group activities**
- Bi-annual LA Jewish Heritage trip for 8th/9th graders

9th-12th Grade

- Kol High Tuesday night teen program and dinner, 6:00-8:30pm
- Kol Shabbat Madrichim Program, Tuesday evenings and Shabbat mornings
- Making Room for Shabbat Madrichim, monthly Friday night services and programs
- United Synagogue Youth (USY) Youth Group, monthly activities **

*** Youth groups at Kol Emeth are supported by the United Synagogue of Conservative Judaism. Monthly events include Shabbat dinners, movie nights, fundraisers, holiday programs, and trips to fun local attractions. In addition, older groups are eligible regional weekend retreats and leadership opportunities. Sign up your child for a full year of fun, social, educational, and charitable Jewish activities.*

❖ OPENING DAYS OF SCHOOL AND ORIENTATIONS

Thursday, Sept. 2nd, 4:30-7:00pm	Opening BBQ/ Meet-n-Greet in Palo Alto's Mitchell Park
Tuesday, Sept. 14th, 4:15-6:00pm	First day of afternoon Religious School!
Tuesday Sept. 14th, 4:30-5:15pm	New family/ new parent orientation to the school
Sunday, Sept. 26th, 10:30am-12:30pm	B'nai Mitzvah orientation (for 2010-2011 B'nai Mitzvah)
Saturday, Oct. 16th, 10:00am-12:30pm	First day of Kol Shabbat!

THE SHABBAT MORNING PROGRAM is a celebration of learning, song and prayer for all school-age children and their families. From tots to teens, day school and after-school students join together for a dynamic and educational Shabbat experience. The program begins in October, after the High Holidays, and continues until Shavuot in the beginning of June. A complete calendar is enclosed.

❖ SCHEDULE

Younger Children

10:00 am – 12:30 pm	Playcare/Babysitting available (1-5 yrs)
10:15 am – 11:00 am	K – 2 nd grade (5-8 yrs) Family Service, followed by light kiddush
11:15 am – 12:00 pm	K – 2 nd grade Weekly Torah Portion (<i>Parashah</i>) Class
11:15 am – 12:00 pm	Torah for Tots (2-5 yrs) with parents, followed by light kiddush
12:10 pm – 12:40pm	Monthly Baby Shabbat

Older Children

10:00 am – 11:00 am	Kol Shabbat morning classes, 3 rd – 7 th grade
11:00 am – 11:20 am	<i>Hafsakah</i> (Break) and <i>Tefillah</i> Society (final prep for Junior Congregation leadership roles)
11:20 am – 12:20 pm	Junior Congregation, 3 rd - 7 th grade, parents and adults welcome
12:30 pm – 1:30 pm	<i>Haftarah</i> Trope class, 7 th Grade

❖ CLASSES AND TEACHERS

Kindergarten – 2nd grade

Parasha Study. Young scholars join in a creative, interactive lesson on the weekly Torah portion. Parents are invited to participate with their children in this exploration of our sacred text.

3rd and 4th grade

Tefillah Study. Rabbi Matzkin and Kol Shabbat Madrichim. Our young students study the meaning of prayers and gain prayer leading skills with teen study partners.

5th and 6th grade

1) *Torah Trope.* Jeff Schwarz. Learn this important skill and gain the confidence to chant Torah in Junior Congregation. This is a great first step towards B'nai Mitzvah preparation.

2) *Parasha Partners.* Tina Dinitz. A look at the layers of meaning in the weekly Torah portion through source texts, props and *chevruta* (study partner) learning. Adult participants study in *chevruta* with children (but not with their own!)

Note: 5th and 6th grade students will be placed in one class each year. These classes are also open to adults on a space-available basis.

7th grade

Introduction to Rabbinic Texts. Carol Booth. Learn how the ancient rabbis shaped our modern religion and struggled with the same ethical issues we do. Lively discussions, skits, and contemporary case studies are some of the ways students are introduced to the Mishnah, Talmud, and rabbinic commentaries.

Note: This class is also open to adults on a space-available basis.

Note: The 7th grade class will attend morning services following their Mishnah class in the main sanctuary on days when their classmates become B'nai Mitzvah.

❖ **Youth Services**

Torah for Tots is a lively service for toddlers and their families. Led by Kara Sanchez, Mira Wasserman, and others, the service combines prayer, singing and a Torah Parade. The **K-2nd grade Family Service** introduces young students to the Shabbat siddur, the meaning and melodies of the prayers, and prepares them for Junior Congregation. Led by Rabbi Matzkin and our Teen Madrichim, **Junior Congregation** is a thoughtful, passionate and musical prayer experience for 3rd-7th graders (and adults who want a little diversity). As students acquire prayer and trope skills, they lead parts of the service and read from the Torah. Students prepare for short Torah readings for Shabbat with Jeff Schwarz.

❖ **Madrichim Program (Contact Rabbi Matzkin if you are interested in applying.)**

Teen Madrichim (9th-12th graders) plan weekly lessons for the 3rd-4th grade Kol Shabbat Tefillah class on Shabbat morning and lead parts of Junior Congregation. They also provide individual tutoring during Tefilah Society for students leading parts of the service, or for those who are looking for a little extra help with specific prayers. With the guidance of Rabbi Matzkin, madrichim meet on Tuesday evenings to prepare for the upcoming Shabbat.

Making Room for Shabbat Madrichim (8th-12th graders) meet one Friday per month to facilitate activities for our young family Friday night program.

Classroom Madrichim (8th-12th graders) assist in the Afternoon Religious School. They help manage the class, prepare art and cooking projects, assist individual students with Hebrew learning, and gain an understanding and appreciation for becoming an educational leader.

THE AFTERNOON RELIGIOUS SCHOOL provides a supplementary Jewish education for children in Kindergarten through 7th grade. The school’s mission is to lay the foundation of a strong and joyful Jewish identity, upon which every student can build a life of learning, celebration, and ethical action. We are proud of our well-qualified and experienced teachers, small classes, and strong community support for learning. Our program is always adding more Family Education opportunities as well.

❖ **WEEKDAY SCHEDULE**

- **K, 1st and 2nd grades** meet Thursday afternoons 4:15 - 6:00 pm.
- **K, 1st and 2nd grades Immersion classes** meet Tuesday and Thursday afternoons 4:15-6:00pm.
- **3rd – 7th grades** meet Tuesday and Thursday afternoons 4:15 - 6:00pm.
- **8th grade and High School classes** meet Tuesday evenings, 6:00 - 8:30 pm.

The afternoon Religious School continues on Shabbat with the Shabbat morning program. No additional registration is necessary.

❖ **OPENING DAYS OF SCHOOL AND ORIENTATIONS**

Thursday, Sept. 2nd, 4:15-6:30pm	Opening BBQ/ Meet-n-Greet in Palo Alto’s Mitchell Park
Tuesday, Sept. 14th, 4:15-6:00pm	First day of afternoon Religious School!
Tuesday Sept. 14th, 4:30-5:15pm	New family/ new parent orientation to the school
Sunday, Sept. 26th, 10:30am-12:30pm	B’nai Mitzvah orientation (for 2010-2011 B’nai Mitzvah)
Saturday, Oct. 16th, 10:00am-12:30pm	First day of Kol Shabbat!

❖ AFTERNOON RELIGIOUS SCHOOL CLASSES

Kindergarten, 1st, and 2nd grade Immersion classes- Creative active learning using songs, games, books, art and storytelling by native Hebrew speakers. Play and learning is conducted in Hebrew, incorporating techniques from language immersion schools. The Hebrew letters will be introduced and students will learn to recognize them both by sight and by sound, eventually recognizing and producing some common Jewish words and phrases in Hebrew. By the end of 2nd grade, students will be well prepared to begin a more formal study of the Hebrew language.

Kindergarten and 1st Grade — Our curriculum for Kindergarten and 1st graders introduces Jewish values, home rituals/*mitzvot*, and Hebrew. Activities will include music, cooking, singing, arts and crafts and fun holiday projects. Students will be introduced to the Hebrew alphabet. By the end of 1st grade, students will know their Hebrew letters and be ready to begin using these skills.

2nd Grade – 2nd Grade is the “synagogue year.” Students will learn about ritual objects, symbols and people within the synagogue, with an additional focus on blessings (*brachot*) and Jewish holidays. As with Kindergarten and 1st grade, special emphasis will be placed on music, art and other forms of active learning. By the end of 2nd grade, students should be able to decode in Hebrew, understand simple words and participate fully in Shabbat morning family services.

3rd Grade – During their 3rd grade year, students will rise to a new level of understanding and excitement about the Hebrew language, the Jewish calendar and the holiday cycle. By the end of 3rd grade, our students have a basic understanding of how the Hebrew language works, can read fluently and are ready for deeper study. Students are proficient in significant aspects of the Shabbat morning service and have the opportunity to participate in Junior Congregation on Shabbat morning.

4th Grade - The 4th grade year concentrates on the Jewish Life Cycle. The ritual moments of Birth, Bar/t Mitzvah and Marriage, come alive, as well as more delicate subjects such as Adoption, Conversion, and Mourning. Students are ready to delve into Hebrew in a thoughtful way with the guidance of our new series *Kol Yisrael*, used in 4th, 5th and 6th grades.

5th Grade –The 5th grade class experiences Jewish history through their own lives with stories, art projects, family tree research, and a new “graphic novel” style textbook. Students in this class will uncover patterns in the Jewish Diaspora – the creative ways we have survived and thrived in different host cultures – from the Destruction of the Temple, through the Golden Age of Spain and the German Emancipation, all the way to the roots of Jewish life in America.

6th Grade – The 6th grade year focuses on the history and society of the Modern State of Israel. Through exploring geography, political landscape, historical movements, and cultural realities, students begin to connect with Israel on a personal level. Hebrew skills are growing rapidly and 6th graders can often take leadership in Junior Congregation by leading prayers and reading Torah. Students also complete their Mitzvah projects during this year and begin to start thinking about their Bar/t Mitzvah.

7th Grade – The 7th grade year is sure to be one of excitement and new beginnings. Rabbi David Booth and our talented senior educator Jeff Schwarz share this capstone class, facilitating a more nuanced understanding of Jewish ethics and *mitzvot* as well as Israel and Holocaust studies. They will focus on preparation for Bar/t Mitzvah, with an emphasis on leading the Shabbat morning services. The class will spend time solidifying their Hebrew skills as applied to prayers and rituals, and also touch on concepts in conversational Hebrew. Finally, 7th graders will begin to take leadership in the school, by preparing *Tu b'Shvat* seders for younger classes and helping garner positive energy in the different prayer and holiday settings throughout the year.

Kol High (8th-12th grades) – The high school program meets Tuesday evenings. We begin with a 30-minute dinner, prepared by Kol Emeth staff, when students have time to relax, socialize with friends, and spend time studying in a more informal environment. The 8th grade classes, taught by Nina Keebler and Jeff Schwarz, focus on Hot Topics in Jewish Ethics. We are excited to pilot a new class for 9th-12th graders called *Teen Tzedek: Issues of Global Justice*. Rabbi Booth will continue leading his popular text study class, and the Madrichim and USY Board will also hold their meetings time during Kol High.

* Grades with smaller enrollment may be combined to achieve more appropriate class sizes.

KOL EMETH RELIGIOUS SCHOOL- SNACK “HOW-TO” INSTRUCTIONS

To Know Ahead of Time:

- 1) This volunteer opportunity takes approximately 1 hour of your time, onsite. Parents should begin preparing snacks at 4:15pm so they have enough time to deliver it to the classrooms by 4:55pm. Cleanup is often finished by 5:20.
- 2) Parents are expected to bring: juice, fruit or veggies, and a starch. Unprocessed fruits, vegetables, and 100% juice are naturally kosher and do not need additional kosher symbols. Any packaged product should have a kosher symbol (*hechsher* in Hebrew).
- 3) Kol Emeth upholds the Jewish value of *bal tashchit*, or minimizing waste. Try to buy bulk rather than individually wrapped items as much as possible.
- 4) Every family has their own dietary preferences. Some of our students have gluten, sugar, and nut sensitivities- please shop with awareness and compassion for these students.
- 5) There are approximately 90 children on Tuesdays and 80 on Thursdays. Class sizes and locations will be posted in the kitchen.
- 6) Additional copy of the instructions will be posted in the kitchen.

To Do During Your Snack Shift:

- 1) Arrive in kitchen at the beginning of Religious School, 4:15pm.
- 2) Wash and cut fruit/veggies if needed. We suggest low-maintenance choices such as Cutie oranges or baby carrots, but you are welcome to be creative. (*Large colanders/strainers can be found in the corner cupboard by the stove, cutting boards are in a bottom cupboard to the right of the fridge, and knives are in a drawer against the far wall.*)
- 3) Prepare a tray for each class. Find laminated Class signs in Religious School cabinets above the sink, and place one on each tray.
- 4) Portion out snacks for each class in large bowls or platters, which can be found in the open shelving above the island counters. See class size list on fridge.
- 5) Pour juice into pitchers, approximately 4 oz. per child. See class size list on fridge.
- 6) Place small paper cups for juice on each tray, as well as extra paper cups for kids to take individual portions of food. Paper cups can be found in the Religious School cabinets above the sink.
- 7) Deliver snack to table outside each classroom, either by rolling cart or by walking, by **4:55 on Tuesdays, 5:10 on Thursdays.**
- 8) At the end of break, gather bowls, trays and cups.
- 9) Wash bowls, trays and other reusable items and place them in the kitchen drying rack. All sponges in Kol Emeth kitchen are “dairy” and may be used for this purpose.
- 10) Put any unopened leftovers in the Religious School cabinets above the sinks. Thank you!

STUDENT SNACK FAVORITES:

Graham crackers * Rice cakes * Ritz crackers * pita triangles * apple slices * Clementine oranges * carrot sticks * seasonal fruit * homemade cookies * healthy granola bars * cheese sticks * Israeli snacks